

**Mountain Island Day
Community Charter School
Board Meeting
Minutes of Meeting March 6, 2018**

Attendees: Amy Bruining, Kristen Lanier, Debra Stinson, Denise Syles-Ballard, Tammy Winstead, Tom Winstead (Absent: John Blythe, Nichole Pajak)

- The Chair established that a quorum was present and called the meeting to order at 5:46 pm.

I. Chair's Report

The Chair emphasized that the focus of the meeting would be to hear the report of the Ready to Open Committee and discussion of lottery proceedings.

II. Treasurer's Report – no report

III. Committee Reports

Technology Committee Report:

Tom Winstead distributed copies of the NCREN Subscription Agreement for review by the board. The Technology Committee is charged with determining how technology funds would be spent next year.

Ready to Open Committee Report:

Tammy Winstead distributed guidelines for facilitating the lottery on Thursday, March 8, 2018. Each family has been assigned one lottery number. All applicants will be randomized in one list. Results will then be printed and called from the full randomized list. Names will be recorded in their respective grades as they are called.

Kasey West will run the randomization program.

John Blythe and Tom Winstead will then read the names, starting from the top and moving down the list.

The following board members and staff will serve as scribes for each grade:

- Judy Parsons (1st grade)
- Elizabeth Hatton (3rd grade)
- Amy Bruining (kindergarten and 11th grade)
- Kim Verdi (2nd and 7th grades)
- Kasey West (4th and 9th grades)
- Denise Syles-Ballard (5th and 8th grades)
- Nicole Pajak (6th and 10th grades)

Note: Scribes are encouraged to bring their own laptop to the lottery for ease in recording lottery results.

Once all names have been called, the scribes will read the names of the students admitted and the names of the first five students on the waitlist for each grade. Once this has occurred, the lottery will be concluded.

Official lottery results will be posted by lottery number on the Mountain Island Day Community Charter School website the week of March 12, 2018. Admitted students will also be sent an email with instructions on how to confirm their enrollment.

One informational session will be planned for admitted families.

IV. New Business

None.

V. The Chair adjourned the meeting at 7:31 pm.

Respectfully submitted by: Amy Bruining Secretary 3-7-18