



# *Mountain Island Day Community Charter School*

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## **Mountain Island Day Community Charter School Minutes of Board of Directors Meeting July 12, 2018**

**Attendees:** John Blythe, Amy Bruining, Kristen Lanier, Nicole Pajak, Denise Syles-Ballard, Tammy Winstead, Tom Winstead. **Absent:** Debra Stinson

A quorum was established and the board chair, Tom Winstead, called the meeting to order at 5:47 pm.

### **Approval of Minutes**

The minutes of the May 2018 meeting were distributed via email prior to the meeting. As there were no corrections or revisions, the meeting minutes will stand as approved as distributed.

**School Report** – Tammy Winstead provided an update on school operations and remaining Ready to Open items that are due to the Office of Charter Schools (OCS) by July 18, 2018.

- School is fully enrolled for fall 2018. Of the 408 admitted students, paperwork is complete for 399 students.
- School Policy Updates – The board reviewed numerous proposed policies.
  - Motion:** Nicole Pajak made a motion to approve revisions to the Maintenance of Effort policy. Kristen Lanier seconded the motion. **The motion passed unanimously.**
  - Motion:** Amy Bruining made a motion to approve the EC Homebound Eligibility Policy. Nicole Pajak seconded the motion. **The motion passed unanimously.**
  - Motion:** Denise Syles-Ballard a motion to approve the EC Transportation as a Related Service Policy. Nicole Pajak seconded the motion. **The motion passed unanimously.**
  - Motion:** Nicole Pajak made a motion to approve revisions to the Child Find Policy. John Blythe seconded the motion. **The motion passed unanimously.**
  - Motion:** Tammy Winstead made a motion to approve the EC Policy Manual and EC Parent Handbook. Nicole Pajak seconded the motion. **The motion passed unanimously.**
  - Motion:** Amy Bruining made a motion to approve revisions to the Continuum of Services Policy. Nicole Pajak seconded the motion. **The motion passed unanimously.**
- Tammy Winstead presented a Facilities Plan for the 2018-2019 academic year. The plan detailed included a room use summary, as well as planned construction and renovations to be completed prior to the first day of school on August 20, 2018. Additional non-critical renovations are planned for after the start of school and will be completed during the academic year.

- Tammy Winstead presented a purchase list for the coming academic year. Needed items included tables chairs, lockers/cubbies, rugs, bookshelves, office furniture, and technology needs.
- The board discussed holding a Campus Beautification Day on August 11, 2018. This event will utilize parent volunteers to assist with landscaping work around the buildings.
- Tammy Winstead provided programming updates for the upper school. Two dual enrollment options will exist for high school students in 2018-2019. Juniors and seniors will have the option to take college courses tuition-free through Central Piedmont Community College. Beginning in the sophomore year, high school students will also have the option of taking courses at Belmont Abbey College. There is a cost for these courses, although at this time the school budget will likely cover the tuition cost.
- Budget Considerations – Nicole Pajak presented budget items. Tom and Tammy Winstead recused themselves from the discussion and subsequent vote. The renovations necessary for the upfitting of the campus have a significant cost. An option of revising the school's lease agreement to absorb these costs over time was discussed.
  - **Motion:** John Blythe made a motion to see legal counsel on appropriate ways to secure needed funding for school renovations. Kristen Lanier seconded the motion. **The motion passed unanimously.**
  - **Motion:** Amy Bruining made a motion that pending the opinion of legal counsel, Fallsdale LLC (the school's landlord) may seek cost estimates for building modifications necessary to outfit the campus for the coming school year. These costs may be incorporated into a modified lease. John Blythe seconded. **The motion passed unanimously.**
  - **Motion:** Nicole Pajak made a motion to allow five key staff members to begin employment with compensation earlier than their contract date in order to prepare school for August opening. John Blythe seconded the motion. **Motion passed unanimously.**
- Tammy Winstead shared an update on the food program. Food menus have been analyzed by the appropriate office and staff are now determining cost effectiveness of free and reduced lunch program.

### **New Business**

- **Motion:** Denise Syles-Ballard made a motion to accept the resignation of Tammy Winstead as a board member effective at the end of the meeting and to approve her as an employee of MIDCCS in the position of Co-Director of Operations. Kristen Lanier seconded the motion. **The motion passed unanimously.**
- **Motion:** Denise Syles-Ballard made a motion to accept the resignation of Tom Winstead as a board member effective at the end of the meeting and to approve her as an employee of MIDCCS in the position of Co-Director of Operations. Nicole Pajak seconded the motion. **The motion passed unanimously.**
- **Motion:** Tammy Winstead proposed the following as new board members:
  - Dawn Heim
  - Daniel Tart

- Michael Teeter  
Nicole Pajak seconded the motion. **Motion passed unanimously.**
- Tom Winstead made a recommendation to consider Amy Bruining as the new chair of the board of directors. The floor was then opened for additional nominations. There were none made.  
**Motion:** Nicole Pajak moved to appoint Amy Bruining as the chair of the MIDCCS board of directors. Kristen Lanier seconded the motion. **Motion passed unanimously.**
- Secretary position is open. Nominations to fill the position will be taken at the next meeting.
- Meeting adjourned at 7:42 pm.

Next meeting Thursday, August 2, 2018, 5:30 pm.